**AHAFO ANO NORTH MUNICIPAL ASSEMBLY**

**TEPA-ASHANT**

**APPROVED 2024 ANNUAL ACTION PLAN**

**PREPARED BY MPCU**

**AANMA**

**TEPA-ASHANTI**

**OCTOBER, 2023**

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| Programme  (PBB) | Sub-programme  (PBB) | No | Broad Activities | Location | Time frame (2022) | | | | Cost | | | Programme Status | | Implementing  Institution/Development | |
| Q1 | Q2 | Q3 | Q4 | GoG | IGF | Others | New | Ong. | Lead | Collaborating |
| Management and Administration | General Administration | 1 | Undertake training and capacity building for staff and Assembly Members | Administration |  |  |  |  | 30,000 |  |  |  |  | CA | HUMAN  RESOURCE  DEPARTMENT |
| 2 | Undertake Project Management, monitoring and site inspection | Administration |  |  |  |  | 50,000 |  |  |  |  | CA | DPCU |
| 3 | Provide funds to fuel vehicles for official duties | Administration |  |  |  |  | 120,000 |  |  |  |  | FINANCE | CA |
| 4 | Procure office equipment and consumables (computers and accessories, stationery and furniture, etc.) | Administration |  |  |  |  | 90,000 |  |  |  |  | CA | PROCUREMENT UNIT |
| 5 | Maintenance and repair of office equipment, buildings and other facilities | Municipal wide |  |  |  |  | 100,000 |  |  |  |  | CA | WORKS |
| 6 | Undertake and fund all national celebration in the Municipality | Municipal wide |  |  |  |  | 120,000 |  |  |  |  | FINANCE | CA |
| 7 | Organize statutory committee and adhoc meetings | Municipal wide |  |  |  |  | 100,000 |  |  |  |  | FINANCE | CA |
| 8 | Provide Funds for Zoomlion Services(sanitation improvement package) | Administration |  |  |  |  | 200,000 |  |  |  |  | FINANCE | CA |
| 9 | Provide funds for District Security and sub-vented organizations | Administration |  |  |  |  | 50,000 |  |  |  |  | FINANCE | CA |
|  | 10 | Plan for emergency/make plans for contingency | Administration |  |  |  |  | 80,000 |  |  |  |  | FINANCE | CA |
| Finance and Revenue Mobilization | 12 | Procure value books and other logistics for revenue collection | Administration |  |  |  |  |  | 5,000 |  |  |  | FINANCE | CA |
| 13 | Create a data base on revenue items | Municipal wide |  |  |  |  | 50,000 |  |  |  |  | FINANCE | CA |
| 14 | Organize quarterly pay your levy campaigns | District wide |  |  |  |  | 4,000 |  |  |  |  | FINANCE | CA |
| 15 | Training of revenue collection, budget and account staff | Administration |  |  |  |  | 20,000 |  |  |  |  | FINANCE | CA |
| Planning, Budgeting and Coordination | 16 | Equip and resource MPCU with funds and other logistics to perform effectively | Administration |  |  |  |  | 40,000 |  |  |  |  | CA | FINANCE |
| 17 | Provide logistics and financial support to sub-district structures. | Municipal wide |  |  |  |  | 80,000 |  |  |  |  | CA |  |
| 18 | Monitoring and Evaluation of programs and projects | Municipal wide |  |  |  |  | 70,000 |  |  |  |  | CA | SW&CD |
| 19 | Organize Town Hall meetings for Budget review (Annual and Mid-Term) | Administration |  |  |  |  | 10,000 |  |  |  |  | CA | FINANCE |
| Infrastructure Delivery And Management | Physical and Spatial Planning | 20 | Train staff in GIS and AutoCAD | Tepa |  |  |  |  | 40,000 | 10,000 |  |  |  | PHYSICAL  PLANNING | CA |
| 21 | Build the capacity of staff through workshop and sensitization programs | Tepa |  |  |  |  | 20,000 |  |  |  |  | PHYSICAL  PLANNING | SPC/CA |
| 22 | Hold 3 technical sub-committee and 3 spatial planning committee meeting | Tepa |  |  |  |  | 10,000 |  |  |  |  | PHYSICAL  PLANNING | SPC/CA |
|  | Prepare Municipal Structural Plan and Spatial Development Plans (SDP) | Tepa |  |  |  |  |  | 12,000 |  |  |  | PHYSICAL  PLANNING | SPC/CA |
|  | Undertake Street Naming and Property Addressing in the Municipality | Tepa and Other communities |  |  |  |  |  | 15,000 |  |  |  | PHYSICAL  PLANNING | SPC/CA |
| 23 | Undertake Public education on land use planning and permitting | Tepa |  |  |  |  |  | 10,000 |  |  |  | PHYSICAL  PLANNING | SPC/CA |
| Infrastructure  Development | 24 | Extension of electricity | Kyekyewere, Odikro Nkwanta |  |  |  |  | 30,000 |  |  |  |  | WORKS | CA |
| 25 | Drilling 10 No. Boreholes | Nyameadom, Ahwiem, Appiahkrom, Sikabon Owusu Aduomi, Asenkyem, Tadieso, Asikam, Kofi Ama, Achina, Keniago |  |  |  |  | 500,000 |  |  |  |  | WORKS | CA |
| 26 | Construct 4 No. WC Toilets | Achina, Abodwese, Keniago, Mabang |  |  |  |  | 550,000 |  | 100,000 |  |  | WORKS | CA |
| 27 | Construction of 1 No. teachers bungalow | Boagyaa No 2 |  |  |  |  | 230,000 |  |  |  |  | WORKS | CA |
| 28 | Construct 1No. Market Centre | Numesua |  |  |  |  | 200,000 |  |  |  |  | WORKS | CA |
| 29 | Rehabilitation of police quarter | Manfo |  |  |  |  | 150,000 |  |  |  |  | WORKS | CA |
| 30 | Reshape/Rehabilitate town road/feeder roads | Dormaa, K.Duah-Katapei-Addaikrom. |  |  |  |  | 100,000 |  |  |  |  | WORKS | CA |
| 31 | Construct 3No. footbridge | Mabang-Kwasu, Amadwo, Abugya |  |  |  |  |  |  | 100,000 |  |  | WORKS | CA |
| 32 | Procure and install 50 complete street light bulbs | Tepa Wawase  Tepa Zongo |  |  |  |  | 170,000 |  |  |  |  | WORKS | CA |
|  |  | 33 | Supply of electricity/electricity connection | Municipal wide |  |  |  |  | 20,000 |  |  |  |  | WORKS | CA |
| 34 | Extension of GWCL Water System | Tepa Rexco |  |  |  |  | 30,000 |  |  |  |  | WORKS | CA |
| 35 | Promote the construction of Household toilets | Municipal wide |  |  |  |  | 50,000 |  |  |  |  | WORKS | CA |
| Social Service Delivery | Education and Youth Development | 36 | Extension of Ghana School Feeding Programme | Odumase  Numesua |  |  |  |  | 10,000 |  |  |  |  | EDUCATION | SCHOOL FEEDING SECRETARIAT/CA |
| 37 | Resource Department of Education with funds and logistics for general administrative work | Tepa |  |  |  |  | 80,000 |  |  |  |  | EDUCATION | CA |
| 38 | Procure and distribute school furniture | Municipal wide |  |  |  |  | 80,000 |  |  |  |  | EDUCATION | CA |
| 39 | Construct 2No. KG Block | Tepa Rexco  Achiawkrom |  |  |  |  |  | 10,000 |  |  |  | EDUCATION | CA |
| 40 | Construct 2 No. 6 Unit Classroom Block with ancillary facilities | Mmofrafadwene  Abodwese |  |  |  |  |  |  | 160,000 |  |  | WORKS | CA |
| 41 | Construct 1No. 3 Unit Classroom Block with ancillary facilities | Boagyaa No.2 |  |  |  |  | 4,000 |  |  |  |  | EDUCATION | CA |
| Health Delivery | 42 | Construct 1No. CHPS Compound | Mfanibu |  |  |  |  | 15,000 |  |  |  |  | HEALTH | CA |
| 43 | Support Health Department with funds and logistics for general administrative work | Administration |  |  |  |  | 100,000 |  |  |  |  | HEALTH | CA |
| 44 | Support the provision of a weighing center | Nfante |  |  |  |  | 10,000 |  |  |  |  | HEALTH | CA |
| 45 | Provide support for the sensitization of chemical sellers |  |  |  |  |  |  | 4,000 |  |  |  | HEALTH | CA |
| 46 | Provide support for sensitization of Traditional and Prayer Camps |  |  |  |  |  |  | 5,500 |  |  |  | HEALTH | CA |
| 47 | Provide support for the conduction of active case search for Yaws | District wide |  |  |  |  | 5,000 |  |  |  |  | HEALTH | AGRIC |
| 48 | Support the organization of clinician sensitization program | Tepa |  |  |  |  |  | 20,000 |  |  |  | HEALTH | CA |
| Social Welfare and Community Development | 49 | Ensure reduction of HIV/AIDS, STIs and other infections especially among vulnerable home | District wide |  |  |  |  | 5,000 |  |  |  |  | SWCD | SWCD/HEALTH |
| 50 | Train communities on violence against women and children | Selected communities |  |  |  |  | 10,000 |  |  |  |  | SW&CD | CA |
| 51 | Undertake Gender Empowerment and Mainstreaming Activities | Municipal wide |  |  |  |  | 5,000 |  |  |  |  | SW&CD | CA/DSW&CD/Child’s Right International/Abantu |
| 52 | Facilitate implementation of School Feeding Programme | Beneficiary schools |  |  |  |  | 10,000 |  |  |  |  | EDUCATION | GSFP SECRETARIAT |
| 53 | Sensitize cocoa growing communities on the dangers and effects of child labour | District wide |  |  |  |  | 20,000 |  |  |  |  | SW&CD | CA |
| 54 | Identify and supervise the activities of all NGOs Early Childhood Development Centers, Orphanages, and Foster Residential Homes | Tepa |  |  |  |  | 4,400 |  |  |  |  | SWCD | SWCD & HEALTH |
| 55 | Provide financial assistance and business support to PWDs | District wide |  |  |  |  | 80,000 |  |  |  |  | SWCD | CA |
| 56 | Organize training workshop for PWDs on financial management | District wide |  |  |  |  | 7,000 |  |  |  |  | SWCD | CA |
| 57 | Organize quarterly meetings for members of the District Child Protection Committee | Selected communities |  |  |  |  | 2,000 |  |  |  |  | TRADE AND INDUSTRY | SWCD |
| 58 | Support the implementation of Social Protection Programmes in the Municipality (LEAP, NHIS etc) | Municipal wide |  |  |  |  | 80,000 |  |  |  |  | SWCD | CA/ SWCD & HEALTH |
| 59 | Evacuation of refuse site | Tepa Wawase, Betiako, Sikafoamantem |  |  |  |  | 2,000 |  |  |  |  | SWCD | HEALTH |
| Economic Development | Trade, Tourism and Industrial Development | 60 | Organize District Consultative meetings on LED | Tepa |  |  |  |  |  | 10,000 |  |  |  | TRADE AND INDUSTRY | SWCD/CA |
| 61 | Organize trade show for Micro Small Enterprises (MSEs) | Municipal wide |  |  |  |  |  |  | 50,000 |  |  | TRADE AND INDUSTRY | REP/CA |
| 62 | Improve market infrastructure in the Municipality | Municipal wide |  |  |  |  | 100,000 |  |  |  |  |  |  |
| 63 | Undertake Business Forums for SMEs in the Municipality | Tepa |  |  |  |  | 30,000 |  |  |  |  | TRADE AND INDUSTRY | BAC/CA/NGOs/Mp |
| 64 | Undertake Entrepreneurial Development Training SMEs in the Municipality | Tepa |  |  |  |  |  |  | 3,000 |  |  | Trade and Industry Dept. | CA/SMEs/ Consultants |
| 65 | Facilitate NVTI certification of apprentices in the Municipality | Tepa |  |  |  |  |  |  | 20,000 |  |  | Trade and Industry Dept. | CA/ Artisans/ NVTI |
| 66 | Provide support to Activities of BAC/REp |  |  |  |  |  |  | 5,000 |  |  |  | TRADE AND INDUSTRY | BAC/CA/NGOs/Mp |
| 67 | Undertake skills development and Management training for the Artisans and SMEs in the Municipality | Municipal Wide |  |  |  |  | 10,000 | 8,000 |  |  |  | TRADE AND INDUSTRY | BAC/CA/NGOs/Mp |
| 68 | Invest in tourism resources | Communities with tourist resources |  |  |  |  | 50,000 |  |  |  |  | TOURISM INDUSTRY | CA |
| Agriculture Development | 69 | Support agric flagship programme such as PERD, Special Rice Initiative, RFJ and PFJ with funds and logistics | Municipal wide |  |  |  |  | 20,000 |  |  |  |  | AGRIC | CA/Agric/MOFA |
| 70 | Organize alternative livelihood training programmes for women and youth | District wide |  |  |  |  | 8,000 |  |  |  |  | AGRIC | TRADE AND INDUSTRY/  SWCD |
| 71 | Organize Farmers’ Day Celebration | Selected community |  |  |  |  | 50,000 |  |  |  |  | AGRIC | CA |
| 72 | Facilitate implementation of Modernization of Agriculture (MAG) programmes | District wide |  |  |  |  |  |  |  |  |  | AGRIC | CA |
| 73 | Invest in tourism resources | Communities with tourist resources |  |  |  |  | 8,000 |  |  |  |  | TOURISM INDUSTRY | TOURISM INDUSTRY/CA |
| 74 | Facilitate the implementation of 1D1F. | District wide |  |  |  |  | 50,000 |  |  |  |  | TRADE AND INDUSTRY | AGRIC |
| Environmental Management | Disaster Prevention and Management | 75 | Undertake risk assessment and safety audit at hotels and institutions | District wide |  |  |  |  | 15,000 |  |  |  |  | DISASTER PREVEN. & MGT. DEPT | CA |
| 76 | Conduct disaster prevention and management campaigns | District wide |  |  |  |  | 5,000 |  |  |  |  | DISASTER PREVEN. & MGT. DEPT | CA |
| 77 | Procure 1 No. storage facility | District Office/ NADMO |  |  |  |  | 60,000 |  |  |  |  | DISASTER PREVEN. & MGT. DEPT | CA |
| 78 | Education on Water Management | District wide |  |  |  |  | 40,000 |  |  |  |  | DISASTER PREVEN. & MGT. DEPT | CA |
| Natural Resource Conservation and Management | 79 | Facilitate implementation of Climate Change and Resilience project for small holder farmers | Selected Communities |  |  |  |  | 3,000 |  |  |  |  | FORESTRY & NATURAL RESOURCE CONS. DEPT. | CREMA |
| 80 | Procure 1 No. 12m3 metal refuse skip containers, sanitary tools and equipment | Numesua |  |  |  |  | 180,000 |  |  |  |  | HEALTH-DEHU | CA |
| 81 | Evacuate refuse in selected Communities | Selected communities |  |  |  |  | 50,000 |  |  |  |  | HEALTH-DEHU | CA |
| 82 | Facilitate implementation of Community Led Total Sanitation (CLTS) |  |  |  |  |  | 20,000 |  |  |  |  | HEALTH-DEHU | CA |
| GSCSP |  | 83 | Low Voltage Electricity Connection to Beposo Local, Beposo Extension, Kwame Awuah, Addai Amankwah and Mabang Areas and Tepa Street Lightning in Ahafo Ano North Municipality | Tepa and Mabang |  |  |  |  |  |  | 6,376,000 |  |  | Consultant | Main Assembly RCC and MLGDR&D |
|  |  | 84 | Construction of 2-storey 56-unit lockable |  |  |  |  |  |  |  | 3,188,000 |  |  | Consultant | Main Assembly RCC and MLGDR&D |
|  | 85 | Construction of 2-storey 56-unit lockable (with clinic, crèche, revenue office, fire and police post incorporated) and construction of 3No.20unit open market stalls |  |  |  |  |  |  |  | 3,188,000 |  |  | Consultant | Main Assembly RCC and MLGDR&D |
|  | 86 | Design and Supervision Consultancy charges |  |  |  |  |  |  |  | 572,691.64 |  |  | Consultant | Main Assembly RCC and MLGDR&D |
|  | 87 | Undertake periodic Monitoring and Evaluation of Project deliverables |  |  |  |  |  |  |  | 70,836.48 |  |  | Consultant | Main Assembly RCC and MLGDR&D |
|  | 88 | Social and Environmental Safeguards and EPA Permit |  |  |  |  |  |  |  | 70,836.48 |  |  | Consultant | Main Assembly RCC and MLGDR&D |
| GSCSP/CSG |  | 89 | Oganize Business Development forum to impact sustainable Marketing to SMES in the Municipality |  |  |  |  |  |  |  | 55,000 |  |  |  | Main Assembly RCC and MLGDR&D |
|  | 90 | Collect Data on uban service delivery (water, electricity, etc in the municipality |  |  |  |  |  |  |  | 35,000 |  |  |  | Main Assembly RCC and MLGDR&D |
|  | 91 | Oganize forum for SMEs on acquisition of financial support and working capital management in municipal |  |  |  |  |  |  |  | 65,000 |  |  |  | Main Assembly RCC and MLGDR&D |
|  | 92 | Procure office equipment (3N3.Laptop, 10N.t0nord 10N boxes of sheet |  |  |  |  |  |  |  | 110,000 |  |  |  | Main Assembly RCC and MLGDR&D |
| GSCSP/CSG |  | 93 | Procure and grow tree for protection green space and in public school in the the municipality |  |  |  |  |  |  |  | 70,000 |  |  |  | Main Assembly RCC and MLGDR&D |
|  | 94 | Engage consultant to prepare drainage master plan for the municipality |  |  |  |  |  |  |  | 60,000 |  |  |  | Main Assembly RCC and MLGDR&D |
|  | 95 | Prepared solid waste management plan and update data on solid waste in the municipality |  |  |  |  |  |  |  | 50,000 |  |  |  | Main Assembly RCC and MLGDR&D |
|  | 96 | Engage a consultant to prepare emergency response plan for the municipality |  |  |  |  |  |  |  | 45,000 |  |  |  | Main Assembly RCC and MLGDR&D |
|  | 97 | Finalize the preparation of spatial development plan of the municipality |  |  |  |  |  |  |  | 60,000 |  |  |  | Main Assembly RCC and MLGDR&D |
|  |  |  | **SUB TOTAL** |  |  |  |  |  |  |  |  |  |  |  |  |